
HR's Got Talent Committee Charter

Mission Statement or Statement of Purpose

HR's Got Talent Committee mission is to organize a profitable and engaging event to highlight and recognize the HR profession and individuals.

Committee Membership

The board will appoint the committee chair, and the chair will recruit members. Members will serve one-year terms and can elect to extend with the current appointed chair's approval. The board may fill vacancies on the committee and remove a member from the committee at any time without cause. The committee will have a minimum of two board members with up to three HRSHRM members but should not exceed a total of five members. The committee is closed to non-members and the public. Board members on the committee are the only authorized members to initiate or participate in voting.

Authority

The committee has no expressed or implied power or authority. Projects initiated by the committee must first receive board approval and objectives and key results will be evaluated by the board quarterly to ensure the projects remain in line with board strategy.

Responsibilities

The committee will organize, plan, facilitate, and market the HR's Got Talent event. The committee will research and identify appropriate venues, speakers, award categories, sponsors, entertainment etc. and present options to the board. The committee will make recommendations based off the annual budget, past successes and losses and feedback from membership and the board.

The committee will submit updates and present items for voting on a timely basis. The committee will carry out all approved items by scheduling and managing all details leading up to and during the event. Committee members should expect to act as the "host" of the event by public speaking, greeting guests, and help present awards.

The committee will review all applicants for each award category and submit score cards to OMG for tallying.

Committee members should help drive attendance and applications through sharing information at monthly membership lunches and creating online engagement on social media. The committee should relay all marketing communication to the board and OMG.

With the help of OMG, the committee will keep accurate records of costs, applicants, score cards and any other administrative related information to pass to future committee and board members.

Meetings

The committee will meet at least once every six weeks or as needed. Meetings will be held virtually or over the phone. The committee chair holds the right to require an in-person meeting if required. Leading close to the event and voting season more meetings and/or a more frequency of communication should be anticipated. The committee chair will keep a copy of the meeting minutes and forward minutes to the board secretary. The committee chair may invite any director, officer, staff member, expert or other advisor who isn't a member of the committee to attend, but these individuals have no voting power.